



The Law Society

LMS Legal Finance Forum 2009 LMS Legal HR Forum 2009

Wednesday 30 September 2009

Renaissance Hotel, Blackfriars Street Manchester, M3 2EQ

Tuesday 3 November 2009

The Law Society, 113 Chancery Lane, London, WC2A 1PL

Attend the full day or choose the half day
6 CPD hours all day, or 3 CPD hours - Finance Forum;
3 CPD hours - HR Forum
Special rates for LMS members
From £100 + VAT

law management





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About the event

This innovative one day event provides a unique opportunity for law firms to focus on the two most important management challenges facing them in the current downturn - finance and HR.

For the first time we have decided to run a one day event with half a day devoted to each topic so that you can make the most of one day out of the office. You can either attend the whole day or send different members of your firm to each half of the day.

LMS training events routinely achieve 100% satisfaction ratings and recommendations so do not miss out on the chance to hear from our expert speakers on how to ensure your firm's financial fitness and to deliver the most effective HR solutions to recruit, retain and develop your firm's talent, so that you are prepared for the upturn.

Finance topics include key aspects of financial management and preparing for the upturn plus practical advice on mergers and structural options. HR topics cover flexible working, partnerships/LLPs and an update on employment law.

Venues

Wednesday 30 September 2009 - Renaissance Hotel, Blackfriars Street, Manchester, M3 2EQ

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About the Section

The Law Management Section is a representative membership association of the Law Society. Established in 1998, it provides best practice information and support on the full range of practice management disciplines including HR, finance, marketing, IT, business development, client care, quality and risk. Products and services include a quarterly magazine with up to eight hours' free CPD per year; electronic newsletter six times per year; national CPD accredited events programme covering all management disciplines; financial benchmarking survey; free toolkits on merger, risk management, internet policies, HR, business development and legal aid; website featuring discussion forum, useful resources and links and secure payment facility; networking opportunities; and discounts on a range of events, texts and training packages.

For further information, visit www.lawsociety.org.uk/lawmanagement, e-mail lawmanagementsection@lawsociety.org.uk or telephone 020 7316 5707.

About the chairs

Andrew Otterburn has advised around 250 firms on their management and profitability. Author of "Profitability & Law Firm Management" (Law Society 2007), his new book, "From Recession to Upturn - financial management and strategy for law firms", was published by the Law Society in July 2009. He is a member of the Executive Committee of the Law Management Section, a founding member of the Law Consultancy Network, and a core MBA faculty member and module leader for the Nottingham Law School MBA in Legal Practice.

Alison Downie is Head of Employment and partner at Goodman Derrick LLP, joining there earlier this year from Bindmans LLP where she was also Head of Employment and partner. She advises employers and employees on employment and related matters and has acted in ground breaking and high profile cases. Alison is listed as a leader in the field in Chambers Guide to the Legal Profession 2009 and the Legal 500. She was The Times Lawyer of the Week in 2005. She is a member of the Executive Committee of the Law Management Section and Chair 2006 - 2008.

Full speaker details are available at: <http://lms.lawsociety.org.uk/pages/events/list>



Programme

- 9.00 - 9.30** **Registration and refreshments**
- 9.30 - 9.40** **Welcome and introduction by the chair**
Andrew Otterburn, Otterburn Legal Consulting LLP
- 9.40 - 10.25** **Plenary session**
- Key aspects of financial management at the present time
 - Preparing for the upturn
- Andrew Otterburn, Otterburn Legal Consulting LLP
- 10.25 - 11.10** **Practical advice on mergers - the advantages and the pitfalls**
- Making a merger work
 - Practical tips based on real examples
- Howard Hackney, Partner, Howard Hackney LLP - 30 September - Manchester
Colin Fitzpatrick, Principal, FitzPatrick Royle - 3 November - London
- 11.10 - 11.30** **Coffee break**
- 11.30 - 12.15** **Structural options**
- Partnership/LLP/Ltd company? The pros and cons?
 - Possible tax benefits?
- Patricia Kinahan ACA CTA, LLP Partner, Hazlewoods
- 12.15 - 13.00** **Valuation of law firms**
- How do you value a law firm today?
 - What is a possible external investor looking for?
- Jon Cartwright ATII TEP, Managing Partner, Hazlewoods LLP - 30 September - Manchester
John Riddell, Director of Financial Institutions Group, Noble & Company - 3 November - London
- 13.00 - 14.00** **Lunch, networking and exhibitions & registration for HR Forum**
- 14.00 - 14.10** **Opening remarks by the chair**
Alison Downie, Head of Employment, Goodman Derrick LLP
- 14.10 - 14.55** **Plenary session - keynote speaker**
Working in the future - flexibility?
Sarah Jackson OBE, Chief Executive, Working Families
- 14.55 - 15.40** **Partnership/LLP**
- Steps to take on re-structure/re-organisation
 - Underperforming partners - managing removal and retirement
- Angie Whittingham, Head of Human Resources, Flint Bishop LLP
- 15.40 - 15.55** **Coffee break**
- 15.55 - 16.35** **Employment law update**
- A round-up of the most important employment law changes for law firm employers in the last 12 months plus update on the Equalities Bill
- Alison Downie, Head of Employment, Goodman Derrick LLP
- 16.35 - 17.25** **Current top ten employment law issues**
- Discussion of the current top ten employment law issues facing law firms from our expert panel drawn from the Law Society's Employment Law Committee
- Linky Trott, Partner, Edwin Coe & Nikki Duncan, Partner, Bond Pearce - 30 September - Manchester
Charlotte Hamer, Dispute Resolution Manager, Lexis Nexis, & Angharad Harris, Partner, Watson, Farley & Williams LLP - 3 November - London
- 17.25 - 17.30** **Closing remarks**

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All day Finance / HR Forum (delete as appropriate)

Tuesday 3 November

The Law Society, 113 Chancery Lane, London, WC2A 1PL

All day Finance / HR Forum (delete as appropriate)

To register, please complete in CAPITAL LETTERS and photocopy for any additional delegates before returning to:

Event Coordinator, Law Management Section, The Law Society, 113 Chancery Lane, London WC2A 1PL (DX: 56 London/ Chancery Ln).

Alternatively, book online at www.lawsociety.org.uk/lawmanagement.

Enquiries: telephone 020 7316 5707 or email: lawmanagementsection@lawsociety.org.uk

Title: _____ First name: _____ Surname: _____

Job title: _____

Organisation: _____

Address: _____

Postcode: _____

DX: _____ Telephone: _____

Email: _____

Access/dietary requirements: _____

Please note that we may not be able to cater for any special requirements unless we are notified at least 10 working days prior to the event. A supplement may be payable for special dietary requests.

Registration fee

Please tick a corresponding box and make cheques payable to **The Law Society**:

Law Management Section member:

£250 + VAT = **£287.50 FULL DAY** (includes lunch) or £125.00 + VAT = **£143.75 HALF DAY** (does not include lunch)

Membership Number: _____

Non-member: £350 + VAT = **£402.50 FULL DAY** (includes lunch) or £175 + VAT = **£201.25 HALF DAY** (does not include lunch)

(includes introductory membership to the Law Management Section until January 2010 - see below)

Additional delegate from the same firm:

£200 + VAT = **£230 FULL DAY** (includes lunch) or £100 + VAT = **£115 HALF DAY** (does not include lunch)

Non-members

To obtain introductory membership to the Law Management Section until 1 January 2010, worth £90 + VAT, please complete the following:

Type of practice:

Legal sole practitioner

2-4 partner firm

5-10 partner firm

11-19 partner firm

20 plus partner firm

Local government

Academic

Other (please specify)

Areas of interest:

Client care

Finance

Franchise for legal aid

Information Technology

Marketing

Personnel/Human Resources

Practice management standards

Quality Training

Other (please specify)

Role (select one):

Chief executive

Director

Executive committee member

Head of department

Managing partner

Partner with specialist responsibility

Practice manager

Senior partner

Support staff member

Other (please specify)

Terms and Conditions

1. Conference documentation will be distributed at the event.
2. The Law Society reserves the right to amend or cancel this event. Should the event be cancelled a full refund of the registration fee will be made. The Law Society can accept no further liability if the event is cancelled, including no liability for any expenses incurred as a result of cancellation.
3. Prices may be subject to change and a supplement may be payable for special dietary requests.
4. Full invoice payable unless a written cancellation notice is received at least 10 working days before the event, in which case the fee will be refunded less a £25 + VAT administration charge; or a written delegate transfer notice is received at least 10 working days before the event. In the event of another transfer request, an administration charge of £25 + VAT will be levied.
5. You may substitute a colleague without charge, provided s/he has the same fee rights and you confirm in writing who the substitute will be before the day of the event.
6. If delegates have any specific access or mobility requirements or if a hearing loop is required, please contact the Law Management Section (tel 020 7316 5707 or email lawmanagementsection@lawsociety.org.uk).
7. The Law Society can accept no liability for any loss suffered by any person acting or refraining from action as a result of the material delivered during or in connection with the event.
8. Acceptance by the Law Society of your booking will give rise to a legally binding contract between us on these terms and conditions.